



James Hargrove  
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Kirk W. Francis  
Chairman, Precinct 3

Frank Moreno  
Vice Chairman, Precinct 1

Lupe Torres  
Commissioner, Precinct 2

Vacant  
Commissioner, County Judge

Hugo A. Gutierrez, Jr.  
Commissioner, Precinct 4

January 17, 2017

**A BOARD MEETING OF THE HOUSING AUTHORITY OF BEXAR COUNTY (HABC) WILL BE HELD AT HABC OFFICE LOCATED AT 1954 E. HOUSTON ST, SUITE 104, SAN ANTONIO, TX 78202 ON TUESDAY, JANUARY 24, 2017 AT 4:30 P.M.**

**AGENDA**

Call meeting to order  
Citizens to be heard

Chairman Francis

**ANNOUNCEMENTS**

Annual Report

Presented by: Mr. Hargrove

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. During the Citizens to be Heard section no Board action may take place and no Board discussion or response is required to the speaker. However, the Chairman may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of three minutes per speaker is permitted; the Board may extend this time at their discretion.*

**CONSENT AGENDA**

*The following items are of a routine or administrative nature. The Board of Commissioners have been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Board Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the Board of Commissioners.*

1. Discussion and possible action regarding the minutes of the Board meeting held on December 13, 2016.
2. Discussion and possible action regarding the minutes of the Special Board meeting held on December 19, 2016.

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TDD #711



**INDIVIDUAL ITEMS FOR CONSIDERATION**

3. Discussion and action regarding the appointment of an HABC Commissioner as appointed by the Bexar County Commissioners Court  
Presented by: Chairman Francis
  
4. Discussion and possible action regarding Resolution 0025 selection of proposed HABC logo designs from staff.
  
5. Discussion and possible action regarding Resolution 0016; Revision to Policy 1.15 Drug-Free Workplace.  
Presented by: Mr. Hargrove
  
6. Discussion and possible action regarding Resolution 0017; Revision to Policy 2.1 EEO and Affirmative Action.  
Presented by: Mr. Hargrove
  
7. Discussion and possible action regarding Resolution 0018; Revision to Policy 3.9 Employee Probationary Period.  
Presented by: Mr. Hargrove
  
8. Discussion and possible action regarding Resolution 0019; Revision to Policy 4.3 Retirement.  
Presented by: Mr. Hargrove
  
9. Discussion and possible action regarding Resolution 0020; Revision to Policy 4.5 Annual Leave.  
Presented by: Mr. Hargrove
  
10. Discussion and possible action regarding Resolution 0021; Adopting Policy 1.20 Interpersonal Relationships to the HABC Personnel Policies.  
Presented by: Mr. Hargrove
  
11. Discussion and possible action regarding Resolution 0015; Amending the 2017 HABC Regular Board Meeting Schedule.  
Presented by: Mr. Hargrove

12. Discussion and possible action regarding Resolution 0022; Disposition of surplus inventory. Presented by: Mr. Hargrove

13. Discussion and possible action regarding Resolution 0023; Removal of Policy 4.17 HABC Employees' Displacement of Housing.

Presented by: Mr. Hargrove

14. Discussion and possible action regarding Resolution 0024; removal of Policy 4.18 Employee Residents at HABC Owned Properties.

Presented by: Mr. Hargrove

15. Discussion and possible action on Memorandum of Agreement with SAM Ministries and Primrose SA II Housing, LP concerning the provision of Reserved Apartments at Rosemont at Palo Alto Apartments for eligible participants and related costs.

Presented by: Legal Counsel

*The Board of Commissioners may convene in a closed meeting in conformance with Chapter 551 of the Texas Government Code §§551.001, et. Seq.:*

- a) Consultation for action on Memorandum of Agreement with SAM Ministries and Primrose SA II Housing, LP concerning the provision of Reserved Apartments at Rosemont at Palo Alto Apartments for eligible participants and related costs.

#### REPORTS

- 16. Program Operations Report
- 17. Financial Report
- 18. Executive Director Report
- 19. Chairman's Report
- 20. Adjournment

Presented by: Ms. Johnson

Presented by: Mr. Rodriguez

Presented by: Mr. Hargrove

Presented by: Chairman Francis

**THE BOARD RESERVES THE RIGHT TO CONVENE IN CLOSED MEETING TO DELIBERATE ANY MATTER PERMITTED UNDER CHAPTER §§551.001, et. Seq. OF THE TEXAS GOVERNMENT CODE IN CONNECTION WITH ANY OPEN MEETING ITEM LISTED ABOVE.**

#### DISABILITY ACCESS STATEMENT

This regular meeting is wheelchair accessible. The accessible entrance is located at 1954 E. Houston St, Ste. 104, front entrance. Accessible parking spaces are located at 1954 E. Houston parking lot. Auxiliary aids and services are available upon request (interpreters for the deaf) must be requested forty-eight (48) hours prior to the meeting) you may call #711 for TDD assistance.

  
James Hargrove  
Executive Director