



Tammy Trevino  
Interim/Executive Director

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Kirk W. Francis  
Chairman, Precinct 3

Frank Moreno  
Vice Chairman, Precinct 1

Lupe Torres  
Commissioner, Precinct 2

Robert Wehemeyer  
Commissioner, County Judge

Hugo A. Gutierrez, Jr.  
Commissioner, Precinct 4

**December 13, 2017**

**A BOARD MEETING OF THE HOUSING AUTHORITY OF BEXAR COUNTY (HABC) WILL BE HELD AT HABC OFFICE LOCATED AT 1954 E. HOUSTON ST, SUITE 104, SAN ANTONIO, TX 78202 ON TUESDAY, December 19, 2017 AT 4:30 P.M.**

**AGENDA**

Call To Order  
Citizen Comment

Chairman Francis

**ANNOUNCEMENTS**

*At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. During the Citizens to be Heard section no Board action may take place and no Board discussion or response is required to the speaker. However, the Chairman may make a statement of specific factual information in response to an inquiry or recite existing policy in response to an inquiry. A time limit of three minutes per speaker is permitted; the Board may extend this time at their discretion.*

**CONSENT AGENDA**

*The following items are of a routine or administrative nature. The Board of Commissioners have been furnished with background and support material on each item, and/or it has been discussed in a previous meeting. All items can be acted upon by one vote without being discussed separately, unless requested by a Board Member, in which event the item or items will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one motion and vote of the Board of Commissioners.*

1. Discussion and possible action regarding the minutes of the Board meeting held on November 21, 2017.

**STAFF REPORTS**

2. Program Operations Report
3. Financial Report

Presented by: Tammy Trevino  
Presented by: Eli Rodriguez

**THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.**



TDD #711



**INDIVIDUAL ITEMS FOR CONSIDERATION**

4. Discussion and possible action regarding the HABC 2018 Holiday Schedule, in keeping with the **Policy 4.6** of the HABC Personnel Policies manual.
5. Discussion and possible action regarding the addition of **Policy 1.9.a. Administrative Leave** and **Policy 1.9.b. Inclement Weather...** to the Personnel Policy manual.
6. Discussion and possible action regarding the current health plan (no longer offered) and the increased cost of health insurance premiums for available alternate plans.
7. Discussion and possible action to require employees pay a portion of the cost for health insurance premiums and update to HABC Personnel Policy 4.1 Insurance.
8. Discussion and possible action on the recommendation and selection of the Fee Accountant.

**THE BOARD RESERVES THE RIGHT TO CONVENE IN CLOSED MEETING TO DELIBERATE ANY MATTER PERMITTED UNDER CHAPTER §§551.001, et. Seq. OF THE TEXAS GOVERNMENT CODE IN CONNECTION WITH ANY OPEN MEETING ITEM LISTED ABOVE.**

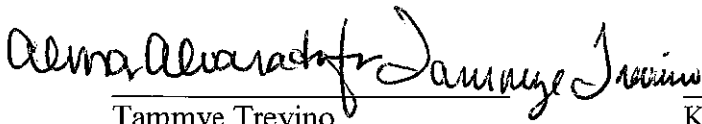
**EXECUTIVE REPORTS**

9. Executive Director's Report
10. Chairman's Report
11. Adjournment

Presented by: Tammye Trevino  
Presented by: Chairman Francis

**DISABILITY ACCESS STATEMENT**

**This regular meeting is wheelchair accessible. The accessible entrance is located at 1954 E. Houston St, Ste. 104, front entrance. Accessible parking spaces are located at 1954 E. Houston parking lot. Auxiliary aids and services are available upon request (interpreters for the deaf) must be requested forty-eight (48) hours prior to the meeting) you may call #711 for TDD assistance.**



Tammye Trevino  
Interim-Executive Director

Kirk W. Francis  
Chairman